



SRI VENKATESWARA COLLEGE

(University of Delhi)

Dhaura Kuan, New Delhi - 110 021

Prof C. Sheela Reddy
Principal

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Ref No : SVC/Admn/2021/P/1707

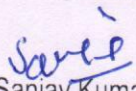
29th September, 2021


Notification to the candidates regarding pending documents

This is for information to all concerned that the candidates seeking admission to various courses available in the college during the current academic year 2021-2022 shall mail all their necessary certificates/documents (indicating their College Roll Number and Course of study in the college on the top of the documents) to the dedicated e-mail ids of the Teacher/Admission-in-Charge of the respective departments and copy to pendingdocs@svc.ac.in for information and further necessary action within the stipulated period failing which the admission shall not be approved and the college shall not be held responsible in this regard.

Note:-

1. For all Declined/Pending cases, remarks will have to be made by the Teacher/Admission-in-Charge/Coordinators of the respective departments citing the reason for the same. These remarks will reflect on the Dashboard of the applicants.
2. The list of Approved/ Declined cases to be uploaded by the college on the college website (www.svc.ac.in) on a daily basis.
3. All admission related queries, correspondence and dealings with respect to the **Sri Venkateswara College only** can be made through email or contact number as mentioned above for concerned purpose.
4. The matters related to the Admission Policy, Students' Admission Login/Dashboard, Refund of Admission Fee, University Admission Portal should be addressed to the Admission Branch of the University of Delhi.
5. Those who have qualified the cut-off declared by the college and have any query or concern with respect to processing of their admission or any associated matter can contact the Teacher/Admission-in-Charge/Coordinators of the respective courses/departments.
6. Sports related inquiry may also be sent at sports@svc.ac.in and ECA related inquiry may also be sent at eca@svc.ac.in
7. Hostel related inquiry may be sought through hostelwarden@svc.ac.in
8. The staff members are requested to check their e-mail, WhatsApp, College & Delhi University websites (www.svc.ac.in & www.du.ac.in) etc. regularly for day-to-day updates.
9. Any addendum/corrigendum shall be posted on the college website only.


Prof Sanjay Kumar
Convener, Admission Committee


Prof C. Sheela Reddy
Principa
Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

Copy forwarded for information and necessary action to:- Teacher-in-Charge/ Admission-in-Charge of the respective departments, Administrative Officer/ Section Officers (Administration & Accounts)/ Dealing Assistants (Administration & Accounts)/ All concerned/ College Notice Board/ College Website/ File.